



About Sabrina Palma, your trusted TC



As a proud **Native Texan**, I understand the fast-paced and ever-changing real estate market in the Lone Star State. With 9 years of experience in the industry, I've worked alongside top-producers, ensuring smooth and stress-free transactions from contract to close.

At Lone Star TC Services, my goal is simple: to provide reliable, detail-oriented, and efficient transaction coordination so real estate professionals can focus on growing their business. I take pride in my strong communication, organizational skills, and deep knowledge of Texas real estate compliance—helping agents streamline their workflow while ensuring every deal runs seamlessly.

When you partner with me, you're not just getting a Transaction Coordinator—you're gaining a dedicated professional who truly understands the Texas market and is committed to your success.

Let's close more deals together—stress-free and on time!

Sabrina Palma



Transaction Coordinator Pricing Options

Flat-Fee Per Transaction (Most Common)

A set fee per file, typically paid at closing.

Basic Package: \$275 - \$350 per transaction

Contract-to-close coordination

Compliance review

Deadline tracking

Communication with all parties

Premium Package: \$375 - \$450 per transaction

Everything in the Basic Package plus:

Listing coordination (MLS input, marketing materials)

Contract drafting assistance

VIP Package: \$475+ per transaction

Everything in Premium plus:

Post-closing follow-up

Additional custom services

Disclaimer: A formal Transaction Coordinator Service Agreement will be provided for signature before services begin. This contract outlines the scope of work, payment terms, and responsibilities to ensure a smooth and transparent transaction process.



Transaction Coordinator Pricing Options

Retainer-Based Model (For High-Volume Agents/Teams)

\$1,200 - \$2,250/month for unlimited TC services

Ideal for top-producing realtors handling 5+ deals/month

A La Carte Services (Add-On Fees)

MLS Listing Input & Docs Prep: \$50 - \$75

Listing Coordination (Photos, Marketing, etc.): \$125 - \$250

Contract-to-Close Without Listing Coordination: \$275 - \$300

Rush Fee (Closing in under 21 days): \$50 - \$75

Custom Brokerage Pricing

For brokerages needing full-time TC support, you can negotiate a salary or percentage-based fee (e.g., 10%-15% per transaction commission).

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